



PROTOCOL – PROSTHODONTIC

1. Treatment partials (Flippers)
 - a. Limited to 6 teeth or less.
 - b. Need sufficient interocclusal space to accommodate the treatment partial.
 - c. Prosthodontist will inform the triage lead when they can't accept any more lab cases.
 - d. When needed, the triage lead can request a consult with the Prosthodontist lead and/or lab lead on complex cases.
 - e. All patients needing treatment partials will be routed to the Prosthodontist area for impressions AFTER they have had their panorex taken and prior to going to the oral surgery waiting/check in area if needed.
2. Other lab services (denture repairs, addition of teeth, etc.)
 - a. Other lab services will be evaluated on a case by case basis - those that we can treat will be routed.
 - b. When needed, the triage lead or routing lead can request a consult with the Prosthodontist lead or treating dentists on individual cases.
3. New patients will be accepted in the Prosthodontist Department up until 11 a.m. on Saturday or until the maximum number of lab orders have been placed – whichever comes FIRST.
4. Patients needing treatment partials will be routed to the Prosthodontist area for impressions after they have had their panorex taken and prior to going to the oral surgery numbing area (see above).
5. Before impressions, review patient Triage Evaluation and Diagnosis, verifying teeth to be extracted and teeth to be replaced and clasped (if needed). Complete lab Rx form completely.
6. A limited amount of alginate impression material, impression trays, bite wax/putty, supplies and materials are provided. Use your judgment on the materials that you need to use, as quantities are limited. It is recommended that you bring any supplies you routinely use from your office.
7. Disinfect impressions and bite registration in Ziploc bag with spray Cavicide and place in case pan for lab.
8. Complete patient registration form to indicate the service provided and treating dentist name.
9. Please PRINT on the patient charts – DO NOT USE ABBREVIATIONS
10. Only BLUE pens should be used on patient charts – NO BLACK ink.
11. Patient will be provided with a “Lab Pick-Up” slip by the Prosthodontist lead. Write case pan number on pick-up slip.



12. Patients are not allowed to walk unattended on the clinic floor. Use your station cards for moving patients or for problems.
 - a. **Green** – bring me a patient
 - b. **Red** – Emergency/ EMT needed
 - c. **Yellow** – translator needed
 - d. **Orange** – equipment concerns
 - e. **Purple** – requesting a Nomad x-ray
 - f. **White**- I need an Ambassador

13. The Prosthodontic Lead will coordinate patients for impressions and final insert, communicate estimated day/time for insert appointment, coordinate patient flow with other areas. Remind patients that ALL partials must be picked up by 4:30 p.m. on Saturday – no other pick-up site or time will be available once the clinic closes on Saturday.

14. Patients needing to return for denture deliveries will receive a “Denture Pick-up” slip. Upon entering the clinic, the patient will be instructed to present the Denture Pick-up slip to a greeter and an ambassador will be assigned to escort the patient to the Denture Waiting Area.