



PROTOCOL – STERILIZATION

1. The Sterilization Department will have 2 different intake sides, one for used MOM instruments and one for used personal instruments.
2. Volunteers should wear regular dental gloves or plastic utility gloves always.
3. Once trays are transferred to the Sterilization department, all paper products and disposables should already be thrown away. If not, advise the person of the proper protocol in a polite manner and then take care of disposing of all non-autoclavable instruments.
4. Volunteers will clean off all bloody or caked on debris from instruments at the used table area and then transfer instruments to the ultra-sonic cleaner area.
5. Instruments can be transferred in #3 french fry containers.
6. Instruments will be rinsed off with water and placed in the ultrasonic units for the recommended amount of time (2 minutes). Remove the instruments when the cycle is over and rinse off ultrasonic solution.
7. Place a bag over the ultrasonic of personal items with the doctor's name on it!
8. All kits should be kept together and never separated.
9. Check the picture checklist of all the kits to make sure all instruments are present. If correct, bag them together. If something is missing, put the kit to the side and with the help of your Lead, try to find the needed instrument.
10. Instruments should be placed in either a kit and pouch or in an appropriate autoclave bag.
11. Try to keep the MOM instruments and the doctor's personal instruments in different autoclaves.
12. Run autoclaves for the appropriate amount of time (usually 15-20 minutes) and let the instruments cool for a few minutes. Be as efficient as possible. Once an MOM bag or pouch has been labeled, they may be combined in 1 autoclave!
13. When instruments are cool enough to handle, place them in the drying area on towels.
14. Check with ADCF volunteers on proper lubrication of handpieces.
15. Place individual MOM color coded instruments in the appropriate bin.
16. Place the MOM kits in the "clean MOM instruments" area.
17. Place the doctors' instruments in the "clean personal instruments" area.
18. Do not rush around or run anywhere on the floor. Always be safe - avoid sharps injuries!
19. ADCF representative will be doing spore testing.
20. Make sure to check the autoclaves regularly and refill reservoirs with distilled water as needed!!
21. Try to prevent hoarding of instruments!
22. If you have down-time, "runners" (who do not run!) may take instruments like syringes to the anesthesia area and specialty items to the Pedo and Oral Surgery areas.
23. At beginning of day start up autoclaves and run 1 cycle with them empty.
24. Broken MOM instruments should not be returned to Sterilization!